

11th SEA Symposium

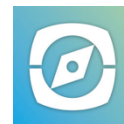
June 7 – 9, 2019

GENERAL INFORMATION

PROGRAM BOOK & AGENDA ACCESS

The program book is completely online, and accessible using the mobile app (recommended) or web browser.

- For access via the mobile app,
 - follow the instructions provided in the email from CrowdCompass,
 - if you have not received the email, download and install the CrowdCompass AttendeeHub app from the **App Store** (iOS devices) or **Google Play Store** (android devices)
 - Once installed, search for “sea-phages”, then login using your name and email address.
- For access via a web browser, visit <https://event.crowdcompass.com/seasymp2019> and login using your name and email address.

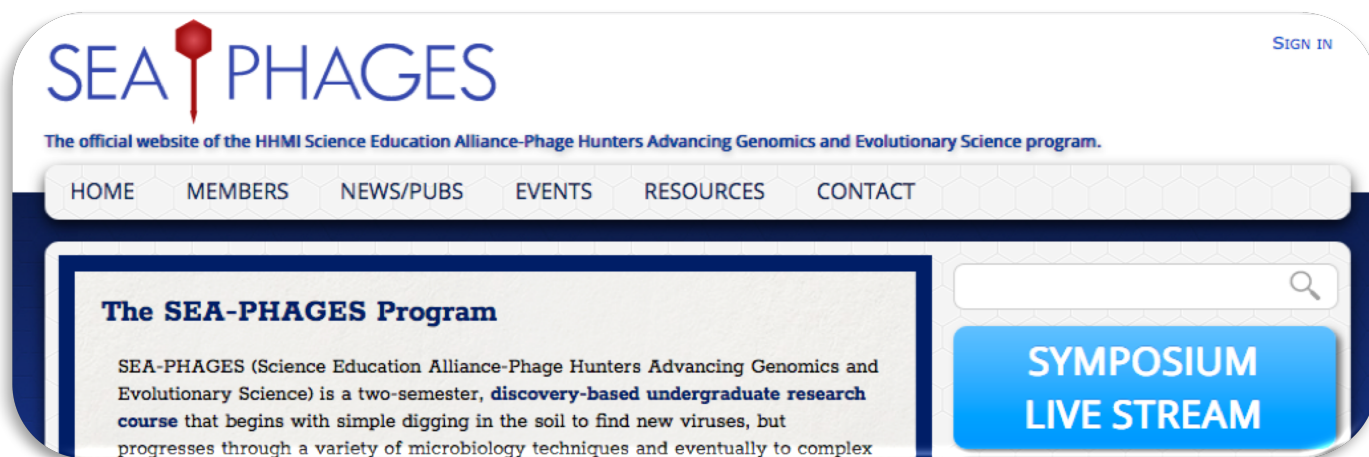


Note: Hard copies of the program book and agenda will **NOT** be available at the symposium.

A downloadable/printable agenda (PDF) is also available at the program website at <https://seaphages.org/meetings/45/>.

STREAMING

All talks in the Auditorium will be streamed live, and can be viewed by anyone via the “LIVE STREAM” button at www.seaphages.org. Feel free to encourage your friends and family to tune in.



PRESENTERS & MODERATORS | TALKS

Those selected to give talks must upload their presentations to the "SEA Symposium 2019 Talks" folder in Dropbox **by Thursday June 6th, 2019**. Presenters will receive a link to this Dropbox folder. Please name your files as indicated in the document “Symp_Filename”, which is included in the Dropbox folder. You can continue to update your talk until 2 hours prior to your talk, working from the file you uploaded to Dropbox.

Slides for Session Moderators should similarly be placed in the Dropbox Folder, using the filename as indicated.

As some fraction of attendees will be seated in an overflow room, we recommended that you avoid the use of laser pointers during your talk, as it cannot be seen in the overflow room.

PRESENTERS | POSTERS

Every school is required to present one student poster at the symposium. The maximum height and width for each poster cannot exceed 48"x 48". There are two poster sessions, one for odd-numbered posters and another for even-numbered posters. Poster assignments can be found in the program book.

MEETING ROOMS & SEATING ASSIGNMENTS

All talks will be presented in the Auditorium. Talks will also be projected in the Seminar Room, which is also equipped with microphones and video capabilities to ask questions or make comments during the talks.

- All students are assigned to the Auditorium for talks throughout the symposium.
- All faculty are assigned to the Seminar Room for talks throughout the symposium. A rotating subset of faculty will be assigned to the Auditorium. Faculty should review their seating assignments on their name badges before each session.

ATTIRE

Attire for the entire SEA Symposium is business casual.

MEALS

All meals will be provided at Janelia Research Campus. Dining tables will be reserved for Cohort 12 faculty and Phage Discovery Workshop facilitators for lunch on Saturday.

LODGING INFORMATION

Lodging assignments were provided to participants when travel plans were made. Participants will be lodged at one of the hotels below:

- Janelia Research Campus (Janelia) – 19700 Helix Dr, Ashburn, VA, 20147 – 571-209-4000
- National Conference Center (NCC) – 18980 Upper Belmont Pl, Leesburg, VA 20176 – 703-724-5111

TRAVEL

- If you have not received your travel and housing confirmations from HHMI Travel Services, you will need to contact hhmimeetings@hhmi.org to request a copy of your travel itinerary.
- Before travelling, please double-check your arrival station/airport and the shuttle schedule. Note that shuttle service is ONLY provided for arrivals into Dulles Airport. Throughout the meeting, shuttle service will be provided between the National Conference Center and the Janelia Research Campus (symposium venue). Guests arriving from other locations will need to arrange for their own ground transportation to Janelia.

SHUTTLE BUS SCHEDULE

Shuttle buses will be provided for participants. All participants are required to use the shuttle buses during their published operating hours. The shuttle bus schedule can be found in the online program book, online at <https://seaphages.org/meetings/45/>, in the attached downloadable/printable agenda (PDF), and at the end of this message.

PARKING

Parking at Janelia Research Campus is available **ONLY** for overnight guests staying at Janelia, and for day guests. Overnight guests staying at the National Conference Center must leave their cars at the hotel and use the shuttle busses provided from the hotel to Janelia.

REIMBURSEMENT OF EXPENSES

Participants are expected to cover the cost of incidentals (e.g. meals during travel, baggage fees, or lodging not required for the meeting). HHMI will NOT reimburse you for travel insurance, personal charges such as entertainment, or taxis to tour D.C. or visit friends.

If you believe special circumstances justify reimbursement, please contact Billy Biederman at sea@hhmi.org. In such cases, it is important that you keep all receipts and travel stubs.

HASHTAG

#seasymp2019

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SHUTTLE INFORMATION

Reston Limousine will operate shuttle buses between Dulles Airport, Janelia, and the National Conference Center following the schedule below.

Guests arriving at Dulles Airport proceed to Baggage Claim Area, Carousel #3. A Reston Limousine representative will be holding a sign for HHMI and will direct guests to buses going to Janelia or the National Conference Center.

ARRIVALS – Friday, June 7, 2019

SHUTTLES – Dulles to Janelia and Dulles to National Conference Center*

Depart at:

12:00 PM

1:15 PM

2:30 PM

SHUTTLES – Dulles to Janelia only

Depart at:

3:45 PM

4:15 PM

5:00 PM

* Guests arriving at the airport after the departure of the 2:30 PM shuttle should shuttle directly to Janelia. National Conference Center guests can store luggage at Janelia and bring it on the shuttle to the National Conference Center after the evening social activities.)

SHUTTLES – National Conference Center to Janelia

Depart at:

1:30 PM

2:30 PM

3:30 PM

4:30 PM

Guests staying at the National Conference Center can also use the non-HHMI National Conference Center shuttle from Dulles to the National Conference Center.

EVENINGS – Friday and Saturday

SHUTTLES – Janelia to National Conference Center

Depart at:

9:00 PM

9:30 PM

10:00 PM

10:30 PM

11:00 PM

MORNINGS – Saturday and Sunday

SHUTTLES – National Conference Center to Janelia

Depart at:

6:45 AM

7:00 AM

7:15 AM

7:30 AM

7:45 AM

8:00 AM

DEPARTURES – Sunday, June 9, 2019

SHUTTLE – Janelia to Dulles and Janelia to Reagan National Airport (DCA)**

Depart at 1:00 PM

SHUTTLE – From Janelia to HHMI HQ (for SEA Bioinformatics Meeting Guests Only).

Depart at 2:00 PM

**Additional transportation information will be posted on the departure list at the registration desk.