

# 9<sup>th</sup> SEA PHAGES Symposium

June 9 – 11, 2017

## GENERAL INFORMATION

### PROGRAM BOOK & AGENDA ACCESS

This year, we're excited to announce that the program book will be completely online. You can access the Program Book and Agenda using most web-capable devices, and instructions to do so are provided below. A downloadable/printable agenda (PDF) is also available at the program website at <https://seaphages.org/meetings/22/>. Hard copies of the program book and agenda will **NOT** be available at the symposium.

1. To access the online program book and agenda, click (or copy and paste this link into your web browser): <https://crowd.cc/seasymp2017>
2. Use the QR code below



### HASHTAG

#SEAsymp2017

### ATTIRE

Attire for the entire SEA Symposium is business casual.

### PRESENTERS | TALKS

Those selected to give talks must upload their presentations to the "SEA Symposium 2017 Talks" folder in Dropbox by Thursday June 8th, 2017. Presenters will receive a link to this Dropbox folder. Please name your files as indicated in the document "Symp\_Filename", which is included in the Dropbox folder. You can continue to update your talk until 2 hours prior to your talk, working off of the file you uploaded to Dropbox.

### PRESENTERS | POSTERS

Every school is required to present one student poster at the symposium. The maximum height and width for each poster cannot exceed 48"x 48". There are two poster sessions, one for odd-numbered posters and another for even-numbered posters. Poster assignments can be found in the program book.

### POSTER JUDGING

There will **NOT** be judging of posters at this year's Symposium. All guests are encouraged to visit all of the posters, to discuss the data and to also provide poignant feedback to the presenters as guidance towards future presentations.

### LOCATION

HHMI Janelia Research Campus  
19700 Helix Drive  
Ashburn, VA 20147  
<http://www.hhmi.org/janelia>

### MEETING ROOMS & SEATING ASSIGNMENTS

All talks will be presented in the Auditorium. Talks will also be projected in the Seminar Room or Synapse Meeting Room, which are also equipped with microphones and video capabilities.

- All students are assigned to the Auditorium for talks throughout the symposium.
- All faculty all assigned to the Seminar Room for talks throughout the symposium. A rotating subset of faculty will be assigned to the Auditorium or Synapse Meeting Room. Faculty should review their seating assignments on the name badges before each session.

### MEALS

All meals will be provided at Janelia Research Campus. Those observing Ramadan should inform SEA Staff during check-in, and boxed meals will be provided.

### LODGING INFORMATION

Lodging assignments were provided to participants when travel plans were made. Participants will be lodged at one of the hotels below:

- Janelia Research Campus (Janelia) –19700 Helix Dr, Ashburn, VA, 20147 – 571-209-4000
- DoubleTree by Hilton Hotel Sterling-Dulles Airport (Doubletree) – 21611 Atlantic Boulevard, Sterling, Virginia, 20166 – 703-230-0077
- Holiday Inn Dulles International (Holiday Inn) - 45425 Holiday Drive, Dulles, Virginia, 20166 – 703-230-0077

### SHUTTLE BUS SCHEDULE

Shuttle buses will be provided for participants. All participants are required to use the shuttle buses during their published operating hours. The shuttle bus schedule can be found in the online program book, online at <https://seaphages.org/meetings/22/>, in the attached downloadable/printable agenda (PDF), and at the end of this message.

### PARKING

Parking at Janelia Research Campus is available **ONLY** for overnight guests staying at Janelia, and for day guests. Overnight guests staying at the DoubleTree and Holiday Inn hotels must leave their cars at the hotels and use the shuttle busses provided from the hotels to Janelia.

### REIMBURSEMENT OF EXPENSES

Participants are expected to cover the cost of incidentals (e.g. meals during travel, baggage fees, or lodging not required for the meeting). HHMI will NOT reimburse you for travel insurance, personal charges such as entertainment, or taxis to tour D.C. or visit friends.

If you believe special circumstances justify reimbursement, please contact Billy Biederman at [sea@hhmi.org](mailto:sea@hhmi.org). In such cases, it is important that you keep all receipts and travel stubs.



# 9<sup>th</sup> SEA-PHAGES Symposium

## SHUTTLE INFORMATION

Reston Limousine shuttle buses will operate from: Dulles to Janelia; Dulles to DoubleTree; Dulles to Holiday Inn. Upon arrival at Dulles Airport, proceed to Baggage Claim Area, Carousel #3. Look for a Reston Limousine representative holding a sign for HHMI. The representative will direct you to either the bus going to Janelia, Holiday Inn, or the DoubleTree

### ARRIVALS – Friday, June 9

#### SHUTTLES – Dulles to Janelia, Dulles to DoubleTree, and Dulles to Holiday Inn

Depart at:

12:00 PM

1:15 PM

2:30 PM

3:45 PM

#### Additional Shuttle – Dulles to Janelia

Depart at 5:00 PM

#### SHUTTLES – DoubleTree to Janelia, and Holiday Inn to Janelia

Depart at:

2:30 PM

3:30 PM

4:30 PM

Guests staying at the DoubleTree or the Holiday Inn can also use the hotel shuttle from Dulles to their assigned hotel.

### EVENINGS – Friday and Saturday

#### SHUTTLES – Janelia to DoubleTree, and Janelia to Holiday Inn

Depart at:

9:00 PM

9:30 PM

10:00 PM

10:30 PM

11:00 PM

### MORNINGS – Saturday and Sunday

#### SHUTTLES – DoubleTree to Janelia, and Holiday Inn to Janelia

Depart at:

6:45 AM

7:00 AM

7:15 AM

7:30 AM

7:45 AM

8:00 AM

### DEPARTURES – Sunday, June 11

#### SHUTTLE – Janelia to Dulles, and Janelia to Reagan National Airport (DCA)

Depart at 1:00 PM

#### SHUTTLE – From Janelia to HHMI HQ (for Genome Announcement Workshop Guests Only).

Depart at 2:00 PM

Additional transportation information will be posted on the departure list at the registration desk.