hhmi | Howard Hughes Medical Institute

PHAGE DISCOVERY WORKSHOP 16A LOGISTICS

BEFORE TRAVELLING:

- COVID TESTING:
  You are not required to test for COVID prior to your travels. However, if you are expressing symptoms, please test and notify us before you travel.

- SPECIFIC ITEMS TO PACK:
  - Laptop or tablet: We encourage you to bring a laptop or tablet to the workshop. Some of the assignments will require accessing various websites and documents.
  - Comfortable clothing: Lab coats will be provided.
  - Comfortable **close-toed** shoes: We will be in lab every day, and its standard safety practice to protect your feet.
  - There are fitness facilities available at the hotel.

UPON ARRIVAL:

- HEAD DIRECTLY TO SPRINGHILL SUITES BALTIMORE BWI AIRPORT HOTEL TO CHECK-IN, BY 2 PM JUNE 24.
  - If flying to BWI Airport: The hotel has a complimentary shuttle from the airport to the hotel, located 10 minutes away. Call the hotel (SpringHill Suites Baltimore BWI Airport, +1 410-694-0555) when you have arrived at the pickup location to arrange for your pickup. You'll meet the shuttle either outside door 1 at location 7 or outside door 15 at location 48. It will take approximately 40 minutes from the time you call for the shuttle to pick you up and get back to the hotel.
  - If flying to Reagan National or Dulles Airports: You'll be required to take a taxicab or a rideshare service (e.g. Uber or Lyft) to the Hyatt Place/BWI Airport hotel. Each trip will take approximately one hour, and the fare will cost approximately $100. You can request reimbursement for this fare.
  - If driving: Check in on the first day at the SpringHill Suites Baltimore BWI Airport. Parking is complimentary. Use the UMBC shuttle service provided for the meeting guests, and do not drive your personal vehicle to the UMBC campus.
  - LUNCH: You are encouraged to get lunch before the 2:30 PM shuttle from the hotel to UMBC. If you foresee a problem getting lunch before the shuttle departs, please send us an email, text, or give us a call, and we'll arrange for a lunch to be provided. Note that there are several dining options within a short walk of the hotel.

- TAKE THE COMPLIMENTARY SHUTTLE TO UMBC, WHICH DEPARTS AT **2.30 PM JUNE 24**
  (Note: This is not the same as the hotel shuttle.)
  - Upon arrival on campus at UMBC, you will be greeted by HHMI staff at the Shuttle Dropoff point (See campus map here.)
  - If you miss the shuttle, please take a taxicab or a rideshare service (e.g. Uber or Lyft) from the hotel to UMBC's Meyerhoff Chemistry Building – 1000 Hilltop Circle, Baltimore, MD 21250. The campus map can also be found here. Please call us to let us know if you will be arriving late.

THROUGHOUT THE WORKSHOP

There are lab activities scheduled for the entire workshop, and you are expected to be present throughout. A general overview of the schedule can be found here.

- ACCOMMODATIONS:
  All workshop participants will stay at the SpringHill Suites Baltimore BWI Airport:
  899 Elkridge Landing Road, Linthicum, Maryland, USA, 21090
  Tel: +1 410-694-0555
  https://www.marriott.com/en-us/hotels/bwiss-springhill-suites-baltimore-bwi-airport/

- WORKSHOP VENUE:
  The workshop will be held at the Meyerhoff Chemistry Building on the UMBC Campus:
  University of Maryland Baltimore County (UMBC), 1000 Hilltop Circle, Baltimore, MD 21250. See the campus map here.

- TRANSPORTATION BETWEEN HOTEL & UMBC (WORKSHOP):
  Each morning, the UMBC shuttle will depart the hotel at 8:00 AM to transport you to UMBC. Each evening, the UMBC shuttle will depart for the hotel from UMBC at 9:00 PM and 10:00 PM to transport you to your hotel. The shuttle service schedule for the week is provided below. See the campus map to locate the shuttle dropoff and pickup points here.

- MEALS:
  Meals are provided for the duration of the workshop, beginning with lunch on Saturday until lunch on Friday.
  - Each morning, a complimentary breakfast is available at the hotel that starts at 6 AM Monday-Friday and 7 AM Saturday and Sunday.
  - Lunch, dinner, and breaks will be provided on campus at UMBC.
  - Evening refreshments will be in a neighboring building to the workshop lab, the Commons Building's Game Room.

CONTACTS & PHONE NUMBERS:

HHMI: Billy Biederman: +1 301-806-5508; biederma@hhmi.org
HHMI: Vic Sivanathan: +1 617-259-8952; sivanathanv@hhmi.org
Hotel: +1 410-694-0555
UMBC Security: +1 410-455-5555 HHMI
Travel Services: +1 301-215-8747 [Monday through Friday, from 8:30 a.m. to 5:30 p.m. ET]

SHUTTLE SCHEDULE:

See the campus map for locations of Meyerhoff Building, Commons Building, and the Shuttle Dropoff and Pickup locations here.
Saturday, June 24 – UMBC Shuttle Departs Hotel at 2:30 PM.
  Shuttle returns to the hotel from Commons Building at 9 PM and 10 PM.
Sunday-Thursday – UMBC Shuttle Departs Hotel at 8 AM.
  Shuttle returns from Commons Building at 9 PM and 10 PM.
Friday, June 30 – UMBC Shuttle Departs Hotel at 8 AM.
  Shuttle returns to the hotel from the Shuttle Dropoff at 12:30 PM.

ADDITIONAL DETAILS:

Additional details related to the workshop will be posted on the program website:

https://seaphages.org/meetings/74/